

MINUTES

ACTON MUNICIPAL UTILITY DISTRICT

The Board of Directors of Acton Municipal Utility District met in regular session at 9:00 a.m., Wednesday, May 18, 2022. Notice of said meeting was posted as prescribed by Chapter 54, Article 109, of the Texas Water Code.

Regular Session

May 18, 2022

Directors Present

R. Lewis
D. Cleveland
J. Featherston
G. Rose

Staff Present

R. English
C. Neal
B. Evart
T. Riggio

Visitors

C. Hay, P.E.,
Enprotec/Hibbs & Todd
J. Berryhill, P.E.,
Enprotec/Hibbs & Todd
K. Kindle, P.E.,
Enprotec/Hibbs & Todd
S. Dollins, Brazos Regional
Public Utility Agency

Directors Absent

D. Cleveland, V. Vernon

Call to Order

Ray Lewis, Board President, called the meeting to order at 9:00 a.m.

Invocation

By John Featherston.

- A. After discussion, a motion was made to accept the minutes from the Regular Meeting April 20, 2022, and April 21, 2022.

Motion: Featherston

Second: Rose

Vote: All ayes

Absent: Cleveland, Vernon

- B. Open Forum. No one signed in for open forum.

- C. Richard English presented the annexation of 2.67 acres in the A. W. Gates Survey, Abstract 205, located in Hood County, Texas, known as 5985 Fall Creek Highway, second reading. Staff is satisfied that no others will be impacted by capping the well. Annexation documentation is complete; Staff recommends approval.

equipment delivery and installation. Construction Status Meeting (CSM) #16 was held April 21st; the next CSM is anticipated for May 19th. The project is continuing on schedule. R. English suggests scheduling a time for the Board to do a walk-thru at the plant; a walk-thru is scheduled tomorrow, May 19th at 7:30 a.m.

- WWTP #2 Improvements – eHT has been working with Bar Constructors, Inc. (Bar) and AMUD to execute the project contracts; a pre-construction conference was held April 26th and the Notice to Proceed was issued for May 9th; this establishes the Substantial Completion date for October 31, 2023 and the Final Completion date for December 30, 2023. Anticipate Bar to begin mobilizing at the WWTP No. 2 site late May. eHT will coordinate with Pecan Plantation, Bar, and AMUD Staff to discuss hauling cost reduction options to identify any potential cost savings to the project.
- Tank 4 Disinfectant Residual Improvements – Training of AMUD Staff on the new residual control system was completed on March 15th. SC&M is still working through final closeout tasks; eHT does not yet recommend issuing final payment to SC&M.
- Lift Station 11 Improvements – eHT met with Staff May 12, 2022 to discuss the proposed connections that will be directed towards Lift Station No. 11 due to recent proposed developments in the service area. Based on discussions, eHT will proceed with the original lift station design with provisions for inclusion of the old lift station for future capacity. Preparing final plans and specifications for review with Staff and submittal to TCEQ for approval.
- Hood County CDBG First Time Sewer Service Project in Port Ridglea East – eHT completed the final review set of plans and specifications. Once easements are acquired, the project can be advertised for bids and proceed into construction.
- Blackhawk Circle Water Line Improvements – The Contractor, Day Services, LLC began work March 22nd. The Contractor reached substantial completion May 2, 2022; they are currently working on final cleanup and close out of the project.
- Greenleaves Low Pressure Sewer System Improvements – eHT is nearly complete with the design survey for the project and is beginning the design phase and completed coordination with the grinder pump manufacturer for the for use with E-One grinder pumps. Moving towards 50% design completion and plan to hold a preliminary design review meeting with Staff before moving towards completion of the design.

R. English informed the Board our ROW Agent, Sarah Riebe is working on procuring easements at the Legacy Ranch Development. The proposed connections have increased to 621; R. English stated due to the increased connections, we will likely need to amend the Developer Agreement with Legacy Ranch.

After discussion, a motion was made to accept the Engineers Report.

Motion: Featherston

Second: Rose

Vote: All ayes

Absent: Vernon

- I. The Operational Report was presented by T J Riggio. He reported unaccounted water for the month of April is 21.24%; 12 month rolling average is 10.09%. T. Riggio reported we pumped a total of 77.5 million gallons of water in the month of April; 47.7 million gallons was pumped from our water wells; 29.8 million gallons was taken from SWATS. He reported we are at a 5 year high on gallons sold.

T. Riggio reported UTGCD rate calculation for the month of April is \$0.0174 per 1,000 gallons. No usage was reported this month from Pecan Plantation, Indian Harbor or DCBE/Acton Fire Departments. T. Riggio reported during the month of April, Well No's 15P, and 20 were down; Well No's 1 and 2 only has usage of 1; Well No. 30 is inactive.

Under the Wastewater Report, T. Riggio reported WWTP No. 1 is at 59% average permitted flow. WWTP No. 2 is at 70% average permitted flow. T. Riggio reported there were 18 wastewater problem calls for the month of April; 6 gravity problem calls and 10 grinder pump problem calls; all were E-1 grinder pumps. The other call outs were the customer problem, not a problem with the grinder pump.

Items highlighted on the major project's lists are as follows:

- Meters – Remote Reads – 4 meters were changed out, 100 meters fiscal year to date.
- Tank 4 Disinfectant Residual Improvements – Still holding the final payment until all punch list items are complete and close out documents have been received.
- Manhole Rehabilitation – DCBE – Project in progress.
- WWTP No. 2 Expansion Rehab – Construction – Bid awarded to Bar Constructors March 16, 2022; anticipate start date May 9, 2022.

R. English informed the Board that he and T. Riggio met with a Developer that is planning to build 52 homes on 2 to 10 acre lots with individual wells for each lot. The development is located at Highway 4 and Godly Road. R. English stated our water transmission line runs through this property. Given the size of the lots, neither the County nor AMUD has a legal standing to prohibit individual wells. The lagoons are what the Developer is planning for fire protection.

M. Items from Board Members:

Rose:

None

Cleveland:

None

Featherston:

None

Lewis:

None

Adjournment

A motion was made to adjourn at 10:15 a.m.

Motion:

Rose

Second:

Featherston

Vote:

All ayes

Absent:

Vernon


Secretary, Board of Directors
Acton Municipal Utility District