

**NOTICE OF MEETING OF
ACTON MUNICIPAL UTILITY DISTRICT
BOARD OF DIRECTORS**

— NOTICE IS HEREBY GIVEN THAT ON Wednesday November 20, 2024 at 9:00 AM at the District Office located at 6420 Lusk Branch Court, the Board of Directors will hold a Meeting. This meeting is open to the public and the following items will be covered for consideration and action:

Regular Meeting

Call to Order

Recognition of Visitors

Invocation

- A. Minutes – Regular Meeting October 16, 2024
- B. Open Forum
- C. Engineers Report
- D. Operational Report
- E. Consideration Regarding Review of the AMUD Investment Policy
- F. Consideration Regarding Medical Insurance
- G. Financial Report
- H. Manager's Report
- I. Items from Board Members

— Adjournment

- * *The Board may vote and/or act upon each of the items listed in this agenda.*
- * *The Board reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.*
- * *Persons with disabilities who plan to attend this meeting and who may need assistance should call the AMUD office at 817-326-4720 two working days prior to the meeting so that appropriate arrangements can be made.*

Dated: November 15, 2024


Richard English, General Manager
Acton Municipal Utility District

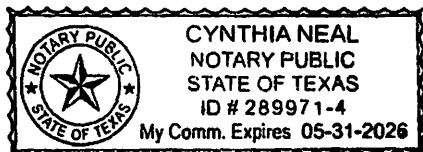
Agenda posted: www.amud.com AMUD District Office

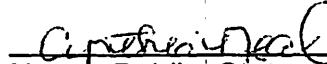
ACKNOWLEDGEMENT

STATE OF TEXAS }
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COUNTY OF HOOD }

— This instrument was acknowledged before me on the 15th day of November, 2024 by Richard English.

Seal




Cynthia Neal
Notary Public, State of Texas

MINUTES

ACTON MUNICIPAL UTILITY DISTRICT

The Board of Directors of Acton Municipal Utility District met in regular session at 9:00 a.m., Wednesday, November 20, 2024. Notice of said meeting was posted as prescribed by Chapter 54, Article 109, of the Texas Water Code.

Regular Session

November 20, 2024

<u>Directors Present</u>	<u>Staff Present</u>	<u>Visitors</u>
R. Lewis	R. English	C. Hay, P.E.,
D. Cleveland	C. Neal	Enprotec/Hibbs & Todd
J. Featherston	R. Evart	C. Rich, P.E.,
G. Rose	T. Riggio	Enprotec/Hibbs & Todd
V. Vernon		S. Dollins, Brazos Regional Public Utility Agency

Directors Absent

None

Call to Order

Ray Lewis, Board President, called the meeting to order at 9:00 a.m.

Invocation

By Gary Rose.

A. After discussion, a motion was made to accept the minutes from the Regular Meeting October 16, 2024.

Motion: Vernon
Second: Cleveland
Vote: All ayes

B. Open Forum. No one signed in for open forum.

C. The Engineer's Report was presented by Chris Hay, P.E. of Enprotec/Hibbs & Todd (eHT). He reported on the following:

- WWTP #2 Improvements – Construction moving forward. Bar Constructors, Inc. (Bar) completed installation of equipment in the SBR Building, Dewatering Building, and Control Building and working toward startup of the SBR system; clean water testing on track to begin December 3rd. eHT is in coordination with Bar to process a change order; the proposed change order would adjust the contract price and duration of the project completion time. The proposed completion date with the change order is June 2025 for substantial completion and July 2025 for the final completion date.
- Pecan Plantation Elevated Storage Tank Improvements – The contractor is in the tank construction phase. They have completed the shaft walls and dome

floor and are working on overflow piping and the catwalk. They will proceed next with the steel tank construction and follow up with painting. The project is on schedule.

- Acton Loop Water Line Extension Improvements – eHT met with Staff November 13th for a design meeting to discuss the proposed layout of the water line and sewer improvements for the northern parcels. Updated the exhibits and sent them to Pinnacle for coordination with the landowners for easement approval.

After discussion, a motion was made to accept the Engineers Report.

Motion: Featherston
Second: Rose
Vote: All ayes

D. The Operational Report was presented by T J Riggio. Under wastewater, T. Riggio reported WWTP No. 1 is working well. He informed the Board no response has been received at this time from TCEQ regarding the extension we filed to meet the technical requirements due to the ammonia exceedance.

T. Riggio reported WWTP No. 1 was at 69% of the average permitted flow under the existing 600K permit for the month of October; under the future 930K permit this would be 44%; WWTP No. 2 was at 43% of the average permitted flow under the existing 487K permit; under the future 820K permit this would be 26%. Both plants are within permit parameters for the month of October.

Under water, T. Riggio reported unaccounted water for the month of October is 5.14%. He informed the Board that leak detection services began a system wide survey this week. Meter calibrations were performed the last week of October and three meters were out of specification. We are rescheduling to verify those readings.

T. Riggio reported no positive bacteriological samples for the month of October. He reported there was a high chlorine event in Treaty Oaks subdivision; most likely it was due to a loop we created at Elevated 11. He reported the pumping schedule at Booster No. 7 is changed to reflect non-summer usage. With regard to the TCEQ Notice of Violation report, he informed the Board that the fence at Well No. 14 has been addressed; he is sending the required 3 months of flushing logs today; reported the B2 pump repairs are being coordinated, during summer peak demand we could not take this off-line; he is waiting to hear from contractors on costs for an all-weather access road to Well No. 15.

T. Riggio reported both VFD's have been installed at Booster No. 4, waiting on integration. He reported the meter change out program has picked up since we are close to being fully staffed. He reported the Xfer meter at Booster No. 9 was replaced by BRPUA last month; most likely Booster No. 4 will be replaced in December. Under water wells T. Riggio reported that Well No. 15 is out of service due to the

booster pump; Well No. 23, we are waiting on a more powerful jockey pump to inject chlorine; and Well No. 24 was taken out of service to replace the well pump, the well is back in service as of October 9th. T. Riggio reported we currently have 1 position left to hire in the field. He also informed the Board that the old generator at WWTP No. 2 is being repaired to use at Booster Pump No's. 9 or 14. Anticipate doing the same on the old generator at WWTP No. 1.

After discussion, a motion was made to accept the Operational Report for October, 2024.

Motion: Cleveland
Second: Vernon
Vote: All ayes

E. Richard English presented the AMUD Investment Policy for review and approval. The State Legislature did not meet this year, therefore there are no changes.

After discussion, a motion was made to adopt the resolution acknowledging the Board of Directors reviewed and approved the AMUD Investment Policy.
(RESOL 24-11-428)

Motion: Cleveland
Second: Rose
Vote: All ayes

F. Richard English presented the proposed renewal plan for medical insurance. Carla Daugherty and Rosie White of Higginbotham & Associates met with Staff and the Finance Committee on November 6th and presented a number of plans, no other plans came close to what we have with Blue Cross Blue Shield (BCBS). The general consensus from Staff and the Finance Committee is to renew the existing policy. J. Featherston questioned how this plan compares to BRPUA's insurance plan. R. English stated AMUD and BRPUA have the same plan. Staff recommends renewal of the current plan, Blue Cross P621CHC for calendar year 2025.

After discussion, a motion was made to accept renewal of the Blue Cross P621CHC Plan for calendar year 2025.

Motion: Vernon
Second: Rose
Vote: All ayes

G. Bob Evart presented the Financial Report for October, 2024. He reviewed the revenues and changes for overall water and sewer, water revenues from customers, wholesale water, sewer revenues from customers, other sewer revenues and impact fees. He reported expenditure totals for all departments for the month and reported the totals for revenues and expenditures are all within budget. G. Rose asked about

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bond payments; the bond interest payments were due November 1st and paid in October.

After discussion, a motion was made to accept the Financial Report for October, 2024.

Motion: Cleveland
Second: Vernon
Vote: All ayes

H. The General Manager's Report was presented by Richard English. He reported on the following items:

1. The Regular Meeting for December is scheduled for 9:00 a.m., Wednesday, December 18, 2024. Committee meetings are scheduled for Thursday, December 12th.
2. Monthly Brazos Regional Public Utility Agency Meeting, today at 11:00 a.m.
3. AMUD Office closed Thursday, November 28th and Friday, November 29th for the Thanksgiving Holiday.
4. Articles – Presented an article “Edwards Aquifer: Levels near 34-year low as San Antonio’s dry stretch continues” received from John Featherston.

Open Items:

- a) SWATS Plant Update – Presented water quality reports; source, raw and finished water for the month of October, 2024 and the beginning of November, 2024. Chloride levels remain high.

After discussion, a motion was made to accept the Managers Report.

Motion: Rose
Second: Vernon
Vote: All ayes

I. Items from Board Members:

Vernon:

None

Featherston:

None

Cleveland:

None

Rose:

None

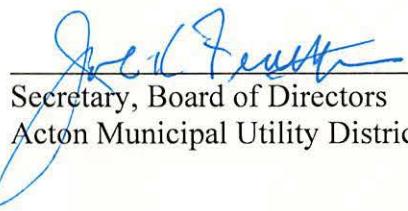
Lewis:

1. Questioned why it seems like we are constantly working on well repairs. It seems like people with private wells are not having to constantly work on them and wonders why this is. T. Riggio discussed several reasons as to why we are constantly working on repairs; the age of the wells, higher concentrations of iron in the water, record water usages which keep the pumps and motors running constantly. Also, parts needed to make repairs to our wells are specific to each well and location.

Adjournment

A motion was made to adjourn at 10:05 a.m.

Motion: Featherston
Second: Rose
Vote: All ayes



Secretary, Board of Directors
Acton Municipal Utility District