

**NOTICE OF MEETING OF  
ACTON MUNICIPAL UTILITY DISTRICT  
BOARD OF DIRECTORS**

NOTICE IS HEREBY GIVEN THAT ON Wednesday April 16, 2025 at 9:00 AM at the District Office located at 6420 Lusk Branch Court, the Board of Directors will hold a Meeting. This meeting is open to the public and the following items will be covered for consideration and action:

Regular Meeting

Call to Order

Recognition of Visitors

Invocation

- A. Minutes – Regular Meeting March 26, 2025
- B. Open Forum
- C. Consideration Regarding a Resolution Recognizing Director Don Cleveland's Service to the District
- D. Engineers Report
- E. Operational Report
- F. SWATS Plant Report
- G. Consideration Regarding the Quarterly Investment Report, 2<sup>nd</sup> Quarter Fiscal Year, 1<sup>st</sup> Quarter 2025
- H. Financial Report
- I. Manager's Report
- J. Items from Board Members

Adjournment

- \* *The Board may vote and/or act upon each of the items listed in this agenda.*
- \* *The Board reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.*
- \* *Persons with disabilities who plan to attend this meeting and who may need assistance should call the AMUD office at 817-326-4720 two working days prior to the meeting so that appropriate arrangements can be made.*

Dated: April 11, 2025

  
\_\_\_\_\_  
Richard English, General Manager  
Acton Municipal Utility District

Agenda posted:            [www.amud.com](http://www.amud.com)

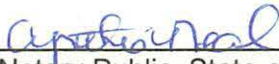
AMUD District Office

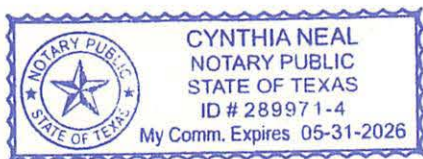
**ACKNOWLEDGEMENT**

STATE OF TEXAS    }  
                                  }  
COUNTY OF HOOD   }

This instrument was acknowledged before me on the 11<sup>th</sup> day of April, 2025 by Richard English.

Seal

  
\_\_\_\_\_  
Notary Public, State of Texas



## MINUTES

### ACTON MUNICIPAL UTILITY DISTRICT

The Board of Directors of Acton Municipal Utility District met in regular session at 9:00 a.m., Wednesday, April 16, 2025. Notice of said meeting was posted as prescribed by Chapter 54, Article 109, of the Texas Water Code.

#### Regular Session

April 16, 2025

#### Directors Present

R. Lewis  
D. Cleveland  
J. Featherston  
G. Rose  
V. Vernon

#### Staff Present

R. English  
C. Neal  
R. Evart  
T. Riggio

#### Visitors

C. Hay, P.E.,  
Enprotec/Hibbs & Todd  
D. Maunder  
R. Anchondo, Brazos  
Regional Public Utility  
Agency

#### Directors Absent

None

#### Call to Order

Ray Lewis, Board President, called the meeting to order at 9:00 a.m.

#### Invocation

By Ray Lewis.

- A. After discussion, a motion was made to accept the minutes from the Regular Meeting March 26, 2025.

Motion: Featherston  
Second: Cleveland  
Vote: All ayes

- B. Open Forum. No one signed in for open forum.

- C. President Ray Lewis presented Resolution No. 2025-04-432 recognizing Director, Don Cleveland for his 25 years of service as a Board of Director for Acton Municipal Utility District. R. Lewis read the resolution aloud. He stated it is a pleasure to be able to present this resolution to Judge Don Cleveland.

By acclamation, the AMUD Board of Directors adopt Resolution No. 2025-04-432 Honoring Judge Don Cleveland.

- D. The Engineer's Report was presented by Chris Hay, P.E. of Enprotec/Hibbs & Todd (eHT). He reported on the following:

- WWTP #2 Improvements – The project is moving forward. The clean water testing is complete and the SBR startup began this past Monday. The SBR is

operating really well. There were a few minor issues with the control panel; Trac-n-Trol is working through the issues. Bar Constructors, Inc. (Bar) is moving toward final completion. eHT will be on-site during the SBR seeding operations to help with the transition.

- Pecan Plantation Elevated Storage Tank Improvements – The contractor, Phoenix Fabricators and Erectors, LLC completed construction of the steel bowl. The contractors are behind schedule with painting; however, this should not hold up other tasks needed to complete the project.
- Acton Loop Water Line Extension Improvements – Pinnacle has made good progress in obtaining easements and is nearing completion of easement acquisition. eHT is moving forward with the detailed design.

#### General Services Tasks

##### 1. TWDB Reports

- a. 2024 Water Use Survey – eHT completed and submitted the survey to TWDB for review.
- b. 2024 Water Loss Audit – eHT has begun coordination with Staff to prepare this report due to the TWDB by 5/1/2025.
- c. 2024 Water Conservation Plan Annual Report – eHT has begun coordination with Staff to prepare this report due to the TWDB by 5/1/2025.

Informed Board a new development is requesting water service south of Pecan Plantation.

After discussion, a motion was made to accept the Engineers Report.

Motion: Rose  
Second: Vernon  
Vote: All ayes

E. The Operational Report was presented by T J Riggio. He informed the Board on several items – The new filter media was received yesterday for Lift Station (LS) No. 1 in DCBE, started work on rehab at LS12 in DCBE. LS11 in DCBE is experiencing piping issues and lost another pump due to electric panel issues, the station had to be connected to the portable pump part of last month. T. Riggio informed Board we may need to add a structure to house the on-site lift station due to concerns of possible freezing temperatures at WWTP No. 2.

T. Riggio reported during the month of March, WWTP No. 1 received 8.66MG of flow and was at 47% of the average permitted flow under the existing 600K permit, while under the future 930K permit this would be 30%; WWTP No. 2 received 9.12MG of flow and was at 60% of the average permitted flow under the existing 487K permit; under the future 820K permit this would be 36%. Regarding the percentage of flow at WWTP No. 2, the meter is not calibrating correctly, hopes to

have a new meter next month. He reported both plants are within permit parameters for the month of March.

T. Riggio reported there were no positive bacteriological samples in March. He reported both VFD's have been installed at Booster Station 4. Waiting on XFER #2 to be repaired before full integration. T. Riggio reported that crews are back on track changing meters; he ordered another 500 meters because we are down to only 100 meters in inventory. He reported tank cleanings and repairs were completed this month.

T. Riggio reported unaccounted water for the month of March is 46.17%; the high percentage of unaccounted water is a timing issue, water usage jumped up at the end of the month and also last month the unaccounted amount was a negative amount. The 12 month rolling average is 13.82%, which is a better representation for unaccounted water. Under water wells, Trac-n-Trol identified the communication issue at Well No. 9, also affecting Well No. 26, they are waiting on a part to make repairs. At Well No. 11, we lost production, coordinating with the power company to pull the well; at Well No. 14 we are scheduling to pull the well.

T. Riggio is meeting with eHT to discuss generators for Booster Pump 7 and SWATS Booster Pump Stations 4 and 9.

T. Riggio thanked Don Cleveland for his years of service and appreciated getting to work with him throughout his time with AMUD. He told Don that he will be missed.

After discussion, a motion was made to accept the Operational Report for March, 2025.

Motion: Vernon  
Second: Cleveland  
Vote: All ayes

- F. General Manager, Stefan Dollins was unable to attend today's meeting, therefore Rolan Anchondo was present for the SWATS Plant Report. R. Anchondo discussed some of the operations taking place at the plant. C. Hay informed the Board that Colden Rich is still trying to get pricing from Buy Water with regard to the SWATS Expansion. The SWATS Expansion Committee was scheduled to meet this week, however, to allow more time to get pricing, the meeting is delayed until mid-next week.

After discussion, a motion was made to accept the SWATS Plant Report.

Motion: Cleveland  
Second: Rose  
Vote: All ayes

- G. Bob Evart presented the Quarterly Investment Report, 2<sup>nd</sup> quarter fiscal year, 1<sup>st</sup> quarter 2025 for Board consideration.

After discussion, a motion was made to approve the Quarterly Investment Report, 2<sup>nd</sup> quarter fiscal year, 1<sup>st</sup> quarter calendar year 2025.

Motion: Featherston  
Second: Vernon  
Vote: All ayes

- H. Bob Evart presented the Financial Report for March, 2025. He reviewed the revenues and changes for overall water and sewer, water revenues from customers, wholesale water, sewer revenues from customers, other sewer revenues and impact fees. He reported expenditure totals for all departments for the month and reported the totals for revenues and expenditures are all within budget.

B. Evart informed the Board that Taxes Collected – Defined Area is no longer listed on the Balance Sheet, remaining funds collected for the Defined Area will go to the General Fund. B. Evart thanked Don Cleveland for his years of service as a Board Member for the District.

After discussion, a motion was made to accept the Financial Report for March, 2025.

Motion: Featherston  
Second: Cleveland  
Vote: All ayes

- I. The General Manager's Report was presented by Richard English. He reported on the following items:
1. The Regular Meeting for May is scheduled for 9:00 a.m., Wednesday, May 21, 2025. Committee meetings are scheduled for Thursday, May 15<sup>th</sup>. R. English informed the Board that new Board Member(s) will be sworn into office prior to the May Board Meeting. Denny Maunder will then be able to attend the committee meeting.
  2. AMUD Office Closed Friday, April 18<sup>th</sup> for Good Friday.
  3. Senate Bill No. 1243 – Dissolution of Public Utility Agency. Presented a handout regarding the movement on the Bill. The Bill is being read today as a local bill. This information was received after the Board books were delivered.
  4. Articles – "Start-up company turns wastewater into methanol" from Fuels, Technology; "Store, harvest, fix: How Texas can save its water supply" from [www.caller.com/story/news/](http://www.caller.com/story/news/); "Weatherford prepares for continued growth with new water reuse system" and "Water+Weather for March 2025" from [texaswaternewsroom.org](http://texaswaternewsroom.org).

Echoed the remarks made in appreciation for Don Cleveland and his 25 years of service as an AMUD Board of Director.

After discussion, a motion was made to accept the Managers Report.

Motion: Rose  
Second: Vernon  
Vote: All ayes

J. Items from Board Members:

Vernon:

1. Stated it has been a pleasure getting to know Don. He also commented that he sits up and pays attention when Don has something to say.

Featherston:

1. Stated it has been a pleasure getting to know Don. He also made the comment that Don has always been the "go to guy".

Cleveland:

None

Rose:

None


Lewis:

None

Adjournment

A motion was made to adjourn at 10:09 a.m.

Motion: Vernon  
Second: Featherston  
Vote: All ayes

  
\_\_\_\_\_  
Secretary, Board of Directors  
Acton Municipal Utility District



Acton Municipal Utility District  
Public Funds Investment  
2nd Quarter Report  
Fiscal Year 2025  
and 1st Quarter Report  
Calendar Year 2025

This Quarterly Report is intended to be in full compliance with the  
Public Funds Investment Act (Chapter 2256) & GAAP

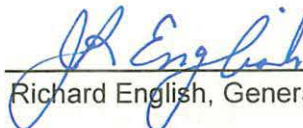
	General Fund	General Fund At Texpool	Debt Service Fund Pre 2003	Debt Service Defined Area	Debt Service Reserve At Texpool	Certificate of Deposit	Total
Beginning Book Value	\$ 1,537,779	\$ 18,473,592	\$ 14,670	\$ 6,864	\$ 3,299,579	\$ -	\$ 23,332,484
Beginning Market Value	\$ 1,537,779	\$ 18,473,592	\$ 14,670	\$ 6,864	\$ 3,299,579	\$ -	\$ 23,332,484
Ending Book Value	\$ 1,856,010	\$ 18,776,812	\$ -	\$ -	\$ 3,335,185	\$ -	\$ 23,968,007
Ending Market Value	\$ 1,856,010	\$ 18,776,812	\$ -	\$ -	\$ 3,335,185	\$ -	\$ 23,968,007
Change in Market Value	\$ 318,231	\$ 303,220	\$ (14,670)	\$ (6,864)	\$ 35,606	\$ -	\$ 635,523
Weighted Average Maturity (Days)	1.00 Days Without CD's		1.00 Days With CD's				
Weighted Average Maturity (Years)	0.0028 Years Without CD's		0.00 Years With CD's				

The attached "Quarterly Investment Report" provides details of the Investments comprising the above summary. All investments are in compliance with the District's investment strategy and the Public Funds Investment Act - Chapter 2256 of the Texas Government Code updated through the 86th Texas Legislature of 2019.

  
Gary Rose, Treasurer

  
Ray Lewis, President

  
Bob Evart, CPA, Comptroller

  
Richard English, General Manager

Acton Municipal Utility District  
Public Funds Investment  
2nd Quarter Report  
Fiscal Year 2025  
and 1st Quarter Report  
Calendar Year 2025

Security Type	CUSIP	Yield	Purchase	Maturity	Days to Maturity	Par	Beginning Quarter Book	Beginning Quarter Market	Ending Quarter Book	Ending Quarter Market	Fund	Interest This Quarter
TOTAL INVESTMENTS												
Cash												
							\$ 1,537,779	\$ 1,537,779	\$ 1,856,010	\$ 1,856,010	General, Payroll, Benefits, UTGCD	\$ 5,215
							\$ 18,473,592	\$ 18,473,592	\$ 18,776,812	\$ 18,776,812	General - Texpool	\$ 402,462
							\$ 14,670	\$ 14,670	\$ -	\$ -	Debt Service Pre 2003	\$ 31
							\$ 6,864	\$ 6,864	\$ -	\$ -	Defined Area Debt Service	\$ 21
							\$ 3,299,579	\$ 3,299,579	\$ 3,335,185	\$ 3,335,185	Debt Service Reserve- Texpool	\$ 35,606
											Seller Financed Note	\$ 199
CD					0	\$ -					Certificates of Deposit (1)	\$ -
CD					0	\$ -	\$ -	\$ -	\$ -	\$ -		
CD					0	\$ -						
Total Cash							\$ 23,332,484	\$ 23,332,484	\$ 23,968,007	\$ 23,968,007		\$ 443,535
Total							\$ 23,332,484	\$ 23,332,484	\$ 23,968,007	\$ 23,968,007		\$ 443,535

(1) Interest is accrued for report and paid at maturity  
Market Value Change at end of Quarter \$

635,523

Interest Income	Jan	Feb	Mar	Qtr Total	End Balance	Beg Balance	Gain (Loss)
FNB-GF	1,154.10	828.93	1,039.44	3,022.47	1,170,417.84	845,254.84	325,163.00
FNB-Accts Payable	389.03	440.27	454.90	1,284.20	401,979.53	377,338.73	24,640.80
FNB-Payroll	165.96	150.19	166.45	482.60	150,921.42	149,934.78	986.64
FNB-UTGCD	75.34	36.79	47.50	159.63	51,507.77	78,897.72	(27,389.95)
FNB-UB Refunds	27.95	23.89	25.13	76.97	22,072.62	27,431.41	(5,358.79)
FNB-TWDB 2017	65.06	58.83	65.19	189.08	59,110.94	58,921.86	189.08
TXP-GF	32,137.84	28,912.40	31,942.94	92,993.18	8,708,851.87	8,615,858.69	92,993.18
TXP-TWDB 2018	1,962.52	1,764.48	1,950.69	5,677.69	246,429.11	526,127.24	(279,698.13)
TXP-TWDB Constr	6,751.38	6,286.65	6,949.93	19,987.96	531,804.84	1,770,708.09	(1,238,903.25)
TXP-TWDB 2020	248.47	223.36	246.91	718.74	1,894,806.54	66,600.88	1,828,205.66
TXP-Impact Fees PPD	909.39	817.57	903.85	2,630.81	104,701.95	243,798.30	(139,096.35)
TXP-WWTP02 Imp	401.20	347.38	384.07	1,132.65	67,319.62	104,711.66	(37,392.04)
TXP-TWDB 2021A	525.40	472.40	522.22	1,520.02	142,382.68	140,862.66	1,520.02
TXP-Impact Fees Cur	4,950.63	4,450.97	4,920.59	14,322.19	1,341,536.58	1,327,214.39	14,322.19
TXP-Impact Fees After	176.16	158.41	175.10	509.67	47,742.71	47,233.04	509.67
TXP-W/S Improvements	21,002.14	18,882.60	20,874.71	60,759.45	5,691,236.03	5,630,476.58	60,759.45
TXP-Utility System Rev	70,518.56	62,630.90	69,060.58	202,210.04	18,828,518.08	18,976,233.34	(147,715.26)
FNB-Pre 2003	16.20	14.65	-	30.85	-	14,670.17	(14,670.17)
FNB-Defined Area	7.58	6.85	6.61	21.04	-	6,864.25	(6,864.25)
TXP-BR	12,307.65	11,065.60	12,233.04	35,606.29	3,335,185.36	3,299,579.07	35,606.29
Seller Fincd	73.26	66.43	59.58	199.27			
				443,534.80	42,796,525.49	42,308,717.70	487,807.79



Acton Municipal Utility District  
Public Funds Investment  
2nd Quarter Report  
Fiscal Year 2025  
and 1st Quarter Report  
Calendar Year 2025

FOR QUARTER ENDING: 12/31/2024

FUND	MATURITY DATE	INVESTMENT	DAYS TO MATURITY	INVESTMENT TIMES DAYS TO MATURITY	WEIGHTED AVERAGE MATURITY	
					( DAYS )	( YEARS )
General - Cash		1,856,010	1	1,856,010		
General - Texpool		18,776,812	1	18,776,812		
CD -		-	0	-		
CD -		-	0	-		
CD -		-	0	-		
Debt Service - Pre 2002		-	1	-		
Debt Service - Def Area		-	1	-		
Debt Service - Bond Reserve		3,335,185	1	3,335,185		
INCLUDING CERT'S OF DEPOSIT		<u>23,968,007</u>		<u>23,968,007.41</u>	1.00	0.00
WITHOUT CD'S		<u>23,968,007</u>		<u>23,968,007.41</u>	(1)	(2)

(1) Weighted Average Maturity Days is Total Investment x Days to Maturity divided by Total Investment column.

(2) Weighted Average Maturity Years is Weighted Average Maturity in days divided by 360.