

**NOTICE OF MEETING OF
ACTON MUNICIPAL UTILITY DISTRICT
BOARD OF DIRECTORS**

NOTICE IS HEREBY GIVEN THAT ON Wednesday August 20, 2025 at 9:00 AM at the District Office located at 6420 Lusk Branch Court, the Board of Directors will hold a Meeting. This meeting is open to the public and the following items will be covered for consideration and action:

Regular Meeting

Call to Order

Recognition of Visitors

Invocation

- A. Minutes – Regular Meeting July 16, 2025, Special Meeting August 1, 2025, and Special Budget Workshop Meeting August 13, 2025
- B. Open Forum
- C. Annexation of 7.569 Acres, Lot 1 Block 1 of BSPM Granbury Plat 1 Addition an Addition to Hood County, Texas, Being a Part of the John W. Fogg Survey, Abstract No. 648, and Known as 6098 Contrary Creek Road, Second Reading
- D. Consideration and Action on a Request Regarding an Addendum Under the Contract for Sale and Purchase of Treated Water for Texas Water Utilities
- E. Engineers Report
- F. Operational Report
- G. Consideration Regarding Water Rates
- H. Consideration Regarding Sewer Rates
- I. Consideration Regarding Wholesale Water Rates
- J. Consideration and Action Regarding Attachment A to the Agreement for the Wholesale Treatment of Raw Water and Delivery of Treated Water with Johnson County Special Utility District
- K. Consideration and Authorization Regarding Texas County & District Retirement System Plan Provisions for 2026
- L. Consideration Regarding Approval of the Budget Fiscal Year 2025 – 2026
- M. Financial Report
- N. Manager's Report
- O. Items from Board Members

Adjournment

- * *The Board may vote and/or act upon each of the items listed in this agenda.*
- * *The Board reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.*
- * *Persons with disabilities who plan to attend this meeting and who may need assistance should call the AMUD office at 817-326-4720 two working days prior to the meeting so that appropriate arrangements can be made.*

Dated: August 15, 2025


Richard English, General Manager
Acton Municipal Utility District

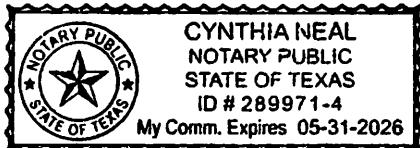
Agenda posted: www.amud.com AMUD District Office

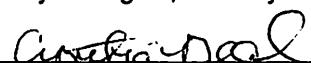
ACKNOWLEDGEMENT

STATE OF TEXAS }
 }
COUNTY OF HOOD }

This instrument was acknowledged before me on the 15th day of August, 2025 by Richard English.

Seal




Cynthia Neal
Notary Public, State of Texas

MINUTES

ACTON MUNICIPAL UTILITY DISTRICT

The Board of Directors of Acton Municipal Utility District met in regular session at 9:00 a.m., Wednesday, August 20, 2025. Notice of said meeting was posted as prescribed by Chapter 54, Article 109, of the Texas Water Code.

Regular Session

August 20, 2025

Directors Present

R. Lewis
J. Featherston
G. Rose
D. Maunder

Staff Present
R. English
C. Neal
R. Evart
T. Riggio

Visitors
C. Hay, P.E.,
Enprotec/Hibbs & Todd
C. Rich, P.E.,
Enprotec/Hibbs & Todd
S. Dollins, Brazos Regional
Public Utility Agency

Directors Absent

V. Vernon

Call to Order

Ray Lewis, Board President, called the meeting to order at 9:02 a.m.

Invocation

By Ray Lewis.

A. After discussion, a motion was made to accept the minutes from the Regular Meeting July 16, 2025, Special Meeting August 1, 2025 and Special Budget Workshop Meeting August 13, 2025.

Motion: Rose
Second: Featherston
Vote: All ayes

Absent: Vernon

- B. Open Forum. No one signed in for open forum.
- C. Richard English presented the annexation of 7.569 acres, Lot 1 of BSPM Granbury, Plat 1 Addition, an addition to Hood County, Texas, being a part of the John W. Fogg Survey, Abstract No. 648, and known as 6098 Contrary Creek Road, second reading. All the paperwork is complete. Staff recommends moving forward with the annexation.

After discussion, a motion was made to annex 7.569 acres, Lot 1 of BSPM Granbury, Plat 1 Addition, an addition to Hood County, Texas, being a part of the John W. Fogg

Survey, Abstract No. 648, and known as 6098 Contrary Creek Road into the Acton Municipal Utility District. (RESOL NO. 25-08-434)

Motion: Mauder
Second: Featherston
Vote: All ayes

Absent: Vernon

D. Richard English presented a memorandum dated August 15, 2025 regarding Texas Water Utilities, L.P. request for wholesale contract quantity increase. The request is for the Rancho Brazos Subdivision to increase the quantity from 33 gpm to 49 gpm. As stated in the memo, additional land has been acquired by the subdivision to allow Habitat for Humanity to construct additional homes in the area. AMUD has adequate water supply capacity to satisfy this request. The addendum will allow the Rancho Brazos connection to take an additional 700,000 gallons per month and results an increase of approximately \$571 per month in their standby fee rate. Staff recommends approval.

After discussion, a motion was made to approve the addendum to the Contract for Sale and Purchase of Treated Water for Texas Water Utilities, L.P.

Motion: Rose
Second: Featherston
Vote: All ayes

Absent: Vernon

E. The Engineer's Report was presented by Chris Hay, P.E. of Enprotec/Hibbs & Todd (eHT). He reported on the following:

- WWTP #2 Improvements – Due to the duration of the testing phase and weather this spring, Bar Constructors, Inc. is running behind schedule. Based on their current progress, it is likely that substantial completion will be in September, with final completion in October. The next construction status meeting is scheduled this afternoon.
- Pecan Plantation Elevated Storage Tank Improvements – Crews are onsite working. A new schedule was issued last month that shows a final completion date by the end of September, the contractor has indicated they are on track to reach that completion date. C. Hay stated the new project manager is staying in communication with him by email every couple of days.
- Acton Loop Water Line Extension Improvements – eHT is proceeding with final design based on the easement alignments coordinated with Pinnacle, which includes the water line alignment and the low-pressure sewer alignment. eHT will work to obtain a TxDOT crossing permit for the low-pressure sewer line connection as part of final design. Pinnacle is in final coordination with the property owners for easement acquisition.
- Fall Creek Hwy. Water Line Improvements – eHT has started the design survey and anticipate being done surveying this month. eHT started easement coordination with Staff for acquisition of a short easement section needed for

the project. Anticipate having a preliminary design review meeting in August with Staff.

After discussion, a motion was made to accept the Engineers Report.

Motion: Featherston

Second: Rose

Vote: All ayes

Absent: Vernon

F. The Operational Report was presented by T J Riggio. He informed the Board about issues at Lift Station No. 11 in DCBE. T. Riggio met with eHT onsite to develop a plan for rehab of the current lift station to an operable state that will also be part of the total rebuild. eHT will be designing the electrical upgrades required (cost unknown at this time) and AMUD crews will work to repair plumbing and structural to the current wet well (anticipate cost of \$30K). The plumbing and structural work will not carry over to the new rebuilt lift station but is needed at this time in order to have an operable lift station.

T. Riggio reported at WWTP No. 1, the air valves are bleeding by; when one basin aerates it disturbs the other tank during its settling phase, new valves are on order. He reported at WWTP No. 2, there are chlorination and DO issues likely related to the chlorine contact chamber; working on solutions. He reported we do have an operating effluent meter, however the meter has not been calibrated. In order to be in compliance with our permit, the meter needs to be calibrated. This would also allow T. Riggio to attest the accuracy of readings listed in the report. The meter should be calibrated this week.

T. Riggio reported during the month of July, WWTP No. 1 received 9.435 MG of flow (down from last month) and was at 51% of the average permitted flow under the existing 600K permit, under the future 930K permit this would be 33%; WWTP No. 2 received 11.69 MG of flow (down from last month) and was at 77% of the average permitted flow under the existing 487K permit; under the future 820K permit this would be 46%. T. Riggio reported both plants are within permit for June and July.

T. Riggio reported there were no positive bacteriological samples in July. He reported Booster Station 4 VFD project is complete. Both pumps are operational and we have full use of VFD capability. He reported Landings East Development in Pecan Plantation still has no sewer system; therefore taps are not being sold for that area. T. Riggio informed the Board that the City of Granbury purchased 477,000 gallons of water from AMUD this month due to a large leak in their system.

T. Riggio reported unaccounted water for the month of July is 14.25%, the 12-month rolling average is 12.73%. Under water wells, T. Riggio reported Well No. 6 is back in operation; Well No. 11 lost production, we are coordinating with the power company to pull this well; Well No. 14, we replaced the well pump, the well is

— currently back in operation; Well No. 29, the chlorination system was not working, currently back in operation.

After discussion, a motion was made to accept the Operational Report for July, 2025.

Motion: Featherston

Second: Rose

Vote: All ayes

Absent: Vernon

G. Richard English presented a memorandum dated August 15, 2025 regarding water and sewer rates. As stated in the memo, our proposed FY 2025-2026 budget projects our net operating revenues to easily cover the 1.05 bond coverage requirement, as well as a majority of the proposed cash funded capital projects with a deficit of approximately \$380,000, which can be covered through reserve funds. Given the results of what we have going forward, Staff does not recommend increasing rates. R. Lewis stated this is really good. No action is required regarding water rates.

H. No action is required regarding sewer rates.

I. No action is required regarding wholesale water rates.

J. Richard English presented Attachment A to the Agreement for the Wholesale Treatment of Raw Water and Delivery of Treated Water with Johnson County Special Utility District (JCSUD) for Board consideration. A portion of salaries (approximately 1/3) from R. English and R. Evart is included under Administrative Cost. Upon Board approval, R. English will present Attachment A to JCSUD.

After discussion, a motion was made to approve Attachment A to the agreement for the Wholesale Treatment of Raw Water and Delivery of Treated Water with JCSUD as presented, and to allow the General Manager to make adjustments, if needed.

Motion: Rose

Second: Maunder

Vote: All ayes

Absent: Vernon

K. Bob Evart presented the Texas County and District Retirement System (TCDRS) Plan Provisions for 2026 including Cost of Living Allowance (COLA) for retirees. The COLA requires Board action annually; staff recommends including COLA. Staff recommends adding an additional employer contribution of \$75,000, which would keep our funding ratio at 94.5%.

After discussion, a motion was made to authorize the TCDRS Plan provisions for 2026 including the COLA and 100% CPI and to add an additional employer contribution in the amount of \$75,000 to keep the funding ratio at 94.5%.

Motion: Featherston

Second: Rose

Vote: All ayes

Absent: Vernon

L. Bob Evert presented the proposed budget for fiscal year 2025-2026 for consideration. He stated the proposed budget is basically the same as presented at the budget workshop with the exception of a few changes. The Capital Budget changed to reflect that SWATS RO Membranes decreased from \$156,000 to \$0 and Sewer Machinery & Equipment decreased from \$40,000 to \$0. Under Operations & Maintenance, the SWATS Yard & Maintenance decreased to \$115,000 to reflect changes from the Budget Workshop.

After discussion, a motion was made to adopt the resolution approving the budget for fiscal year 2025 – 2026, as presented. (RESOL 25-08-435)

Motion: Rose

Second: Featherston

Vote: All ayes

Absent: Vernon

M. Bob Evert presented the Financial Report for July, 2025. He reviewed the revenues and changes for overall water and sewer, water revenues from customers, wholesale water, sewer revenues from customers, other sewer revenues and impact fees. He reported expenditure totals for all departments for the month and reported the totals for revenues and expenditures are all within budget.

After discussion, a motion was made to accept the Financial Report for July, 2025.

Motion: Rose

Second: Featherston

Vote: All ayes

Absent: Vernon

N. The General Manager's Report was presented by Richard English. He reported on the following items:

1. The Regular Meeting for September is scheduled for 9:00 a.m., Wednesday, September 17, 2025. Committee meetings are scheduled for Thursday, September 11th.
2. The Semi-Annual Impact Fee Advisory Committee Meeting is scheduled for Wednesday, August 27th at 2:00 p.m.
3. AMUD Office closed Monday, September 1st for Labor Day.
4. Community Compass Roundtable – One Region, One Direction (formally known as the Intergovernmental Coalition) at the Lake Granbury Conference Center,

Wednesday, September 10th. Everyone is invited; the meeting will be posted for Board Members to attend.

Open Items

1. Status of sewer line located at 6114 and 6116 Laredo in DCBE. Presented a concept drainage ditch plan received from Steve Reid's office. C. Hay is revisiting an engineer's estimate of cost based on the concept plan. The greatest cost is clearing and site work, the owners are doing this.

After discussion, a motion was made to accept the Managers Report.

Motion: Featherston
Second: Maunder
Vote: All ayes

Absent: Vernon

O. Items from Board Members:

Maunder:
None

Featherston:
None

Rose:

1. Questioned why sometimes barricades remain up for a long time after an open leak repair. T. Riggio stated the main reason is to allow time for the ground to dry after a water leak.

Lewis:
None

Adjournment

A motion was made to adjourn at 10:09 a.m.

Motion: Featherston
Second: Maunder
Vote: All ayes

Absent: Vernon



Dianne Daunder
Assistant Secretary, Board of Directors
Acton Municipal Utility District



Plan Agreement for Plan Year 2026
Acton Municipal Utility District – 638
Effective as of Jan. 1, 2026

Basic Plan Options

Employee Deposit Rate:	6%
Employer Matching:	200%
Prior Service Credit:	100%

Retirement Eligibility

At 60 (Vesting)	10 years of service
Rule of	80 years total age + service
At Any Age	30 years of service

Optional Benefits

Partial Lump-sum Payment at Retirement:	No
Group Term Life:	Active-plus-retirees
COLA:	100% CPI

Retirement Plan Funding

Elected Rate:	N/A
2025 Additional Employer Contribution:	\$75,000.00

Total Contribution Rate

Retirement Plan Rate:	8.76%
Group Term Life Rate:	.26%
Total Contribution Rate:	9.02%

Rates are contingent on receiving the additional employer contribution by Dec. 31, 2025.

The 100% CPI-based COLA applies to the TCDRS plans of both Acton Municipal Utility District and Brazos Regional Public Utility Agency.

Certification

I certify that the plan agreement for the participation of Acton Municipal Utility District in TCDRS for the 2026 plan year truly and accurately reflects the official action taken during properly posted and noticed meeting on 08/20/2025 (mm/dd/yy) by the Governing Board and such action is recorded in the official minutes.

Printed Name: Richard English Title: General Manager
Authorized Signature: JR English Date: 11/20/2025