

Acton Municipal Utility District

6420 Lusk Branch Court
Granbury, Texas 76049-2035
(817) 326-4720 * Fax (817) 326-5031



Landlord Authorization

Owner/Property Manager

Complex Name (Please enter Complex name or private home)

Contact First Name

Contact Last Name

Driver's License Number - **Required**

Driver's License State

Date of Birth

Primary Phone

Contact Phone Number

Contact Email

Mailing Address

City, State, Zip Code

Service Addresses managed by Owner/Property Manager

Service Address

Service Address

Landlord Authorization Agreement

The Landlord Program allows landlords/property managers to automatically transfer water service from the tenant's name into the landlord/property manager name when a tenant cancels water service. This program will maintain service on property (s) between tenants without having the service disconnected or requiring the landlord/property manager to fill out a new service agreement and pay a deposit.

- To be eligible for this program the landlord/property manager must be in good standing with AMUD.
- Landlord/property manager agrees to have service automatically transferred from tenant's name into landlord/property manager name when tenant cancels service. AMUD will read the meter and automatically set up the account in the name shown on the Landlord Authorization Form. A \$30.00 meter maintenance fee will be charged to the landlord/property managers' account.
- To participate in this Program, the landlord/property manager will identify service address (s) as shown on AMUD records. Thereafter, the landlord/property manager must notify AMUD of accounts to be added to or deleted from the Program. The landlord/property manager is responsible for all usage incurred at the location until AMUD receives a new service application, deposit and maintenance fees from a new tenant.
- Failure to pay any bills while service is in the name of the landlord/property manager may result in transfer of the outstanding balance to another account, disconnection of service and/or removal from this program.
- If satisfactory payment history is not maintained by the landlord/property manager, accounts will be removed from the program and will not be eligible to re-apply for the program again for one year and after establishing satisfactory payment history.

I request to participate in the Acton Municipal Utility District (AMUD) Landlord Authorization Service Program to maintain water and/or sewer service at the properties listed above between tenants without having the service disconnected.

By signing this application, you agree to the terms of the agreements listed on the application. I acknowledge that I have read and understand the provisions of the Landlord Authorization Service Program.

Authorized Signature

Title

Date

See our website at www.amud.com for information on policies, rates and fees, permits & forms.

AGREEMENTS: AMUD SERVICE – IN DISTRICT

- The district agrees to provide water and or sewer to the customer, and customer agrees to purchase such service from the District in accordance with all rules, regulations, rates and charges as existing or as amended from time to time.
 - The Customer agrees not to drill any water wells.**
- All water meters, taps and other facilities installed by the District are for the sole use of the customer, who shall not transfer service from one property or owner to another, nor share, sell or sub-meter service to any other person, dwelling, business or any other entity, under penalty of law.
- The District shall have the right to locate service facilities on the property of the customer at a point chosen by the District. The customer agrees to grant to the District an easement and reasonable access to District facilities for all installation, maintenance repair and removal purposes.
- The customer shall install, at his own expense, a service line from the District meter or tap to the point of use and shall hold the District harmless from all claims for damage to real or personal property resulting therefrom or caused thereby. Customer shall be responsible and timely pay for any damage to District property including service lines, metering facilities or main lines, whether caused by Customer or Customer's contractor.
- The District shall not be responsible for the repair or replacement of any real or personal property within utility easement or right-of-way damaged in the process of installation, repair, maintenance, or removal of any facility of the District.
- In the event of water shortage, the District may restrict usage in any manner deemed equitable by the Board of Directors.
- No connection from the District water system shall be made to any type of non-potable system except through an air gap.
- The customer hereby consents to inspection by the District of all plumbing facilities at this service location at reasonable times to ensure compliance with the TCEQ 290.44.
- The District assumes no liability for a blockage or rupture of the sewer main occurring as a result of the acts of third persons, acts of God or force majeure and not as the result of the acts or commissions of the District.
- All construction shall be in accordance with the 2006 Uniform Plumbing Code. The District shall inspect all water facilities on the customer's side of the meter prior to

- providing service. The inspection is to prevent possible cross connection between potable (safe) water and any non-potable (unsafe) water.
- A cut-off valve must be included in the customer service line within 12-inches of the meter.
 - A similar inspection will also be made of all sewer facilities on the customer side of the tap.
 - DITCHES IN WHICH SEWER AND/OR WATER SERVICE LINES ARE LAID CANNOT BE CLOSED UNTIL INSPECTED BY AMUD PERSONNEL. ARRANGEMENTS FOR COORDINATION OF THESE INSPECTIONS MUST BE MADE BY THE BUILDER OR OWNER, OR THEIR AUTHORIZED REPRESENTATIVES WITH A 24 HOUR NOTICE GIVEN TO AMUD.**
 - You are hereby notified that theft, conversion, or unauthorized appropriation of water belonging to AMUD is unlawful and violates AMUD Resolution 05-09-154 and §31.03 Texas Penal Code, the fine for which varies from \$500.00 to \$10,000.00 as set forth above. The applicable fine is due and payable at the AMUD Office at 2001 Fall Creek Highway in Granbury, Texas on or before the expiration of ten (10) days from the date of the citation.
 - AMUD WILL NOT ESTABLISH SERVICE TO PREMISE IF PLUMBING INSPECTIONS ARE NOT COMPLETED TO THE SATISFACTION OF THE DISTRICT'S INSPECTOR OR AUTHORIZED REPRESENTATIVE.**
 - ENFORCEMENT.** If the Customer fails to comply with the terms of the Service Agreement, AMUD shall, at its option, terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Customer and Customer agrees to timely pay same within 10 days of date of invoice. In the event Customer fails to make said payment, the District may pursue collection therefor, including filing suit in the district or county court of Hood County, and Customer shall be liable for the District's reasonable attorney fees and expenses, including court costs.

AGREEMENTS: AMUD GRINDER PUMP

1. Installation of Sewer Service Equipment

- It is the responsibility of the owner to install the grinder pump system to the Acton Municipal Utility District Code.
 - By signing this document, you are stating that plumbing and electrical will be installed in accordance with stated construction practices and in compliance with District LPWWS Policy and Procedures.**
- ### 2. Plumbing Requirements:
- All basins will be installed outside and buried in the existing terrain. No basin will be allowed to be installed under any structure or set on top of the ground. Grinder basin must be set at a depth to provide a minimum of 3-inches above final grade.
 - Basin will have a minimum of 240 lbs. of concrete around the base of the basin to prevent floating, settling, or shifting.
 - Basin shall be placed on a level concrete pad – minimum 4-inches thick.
 - If installation of basin to the proper depth cannot be met, the plumber must contact the District for approval. If an extension to the basin is required to meet specs, the contractor must pay for and have the plumber install extension to District Specifications.
 - Discharge lines leaving tank and continuing to tap at sewer main will be no less than 1 ¼-inch in diameter, schedule 40 PVC pipe. Lines must be properly bedded with a sand backfill; no rocks will be allowed in the discharge ditch line. All bends will be no greater than 45°, No 90° bends will be allowed and lines to be buried to a depth of at least 12-inches.
 - All discharge lines running under any concrete or permanent or semi-permanent structure shall have a sleeve pipe with a minimum of 3-inches schedule 40 PVC pipe, with no bends, and contain no other piping in this line. All lines shall be inspected before being covered.
 - 4-inch inlet pipe from residence must enter basin at a height to provide a minimum of 30-inches of clearance from the bottom of the basin to the center of the inlet pipe.
 - All piping, hubs, etc., leaving or entering basin will be sealed with a waterproof silicone type material to prevent leakage.

3. Electrical Requirements:

- Grinder pump control panel (240 volts) shall be installed a minimum of 48-inches above ground level and no farther than 20-feet from grinder basin on an outside wall or suitable means of support.
- Electrical contractor will be responsible for providing an electrical disconnect for the grinder system located within 5-feet of the grinder control panel.
- Conduit from disconnect and from panel to grinder basin will be either schedule 80 electrical PVC pipe, or liquid tight flexible conduit, PVC pipe will contain sweeps, no watertight fittings. Liquid tight connectors are required if using flexible type conduit.
- The District will supply all hubs for connections to the basin; these hubs must be sealed with a waterproof sealant.
- All piping or conduit form panel to the basin must be buried at least 18 inches.
- Electrical contractor is required to pull all wiring from the basin to the electrical panel. All wiring is to be left intact; if any wires are cut the electrical contractor shall be required to replace wiring.

- No splicing is allowed.
- Electrical contractor is responsible for supplying the power to the panel in accordance with all NEC codes.
- Electrical contractor shall complete electrical connections inside panel.
- No other electrical connections are allowed inside the panel. A four-conductor circuit is required as power for the electrical panel.

4. Inspection Requirements:

- The District requires a FINAL INSPECTION of the entire system before the system can be put into operation.**
- All piping into and out of the grinder pump basin, including the 1 ¼" discharge line to the main shall be left uncovered until inspection has been made by a representative of the District, contractor will be required to uncover lines if inspection has not been completed.
- There must be a working outside hose bib at residence to provide the District a means of filling a tank for final inspection and for future cleaning when needed.
- Please call (817) 326-4720 to schedule an inspection. An inspection tag will be placed on the panel box stating the status of the system: Pass, Failed, Notice.

5. Ownership and Maintenance of the Sewer Service Equipment

- The District will own and maintain the equipment inside the tank, including the grinder pump.
- The Customer will own and maintain service lines from cutoff valve at street to the home as well as the grinder pump tank, control panel and cables associated with grinder pump system.

6. Easement

- Customer hereby grants to the District, its employees, agents and representatives, and any other entity with whom the District contracts for the installation, maintenance, repair or inspection of the Sewer Service Equipment, a right of way easement across the Customer's property with the right of ingress and egress for the purpose of installing, maintaining, repairing, removing, reinstalling and inspecting (*alternate: to place, construct, operate, repair, maintain, rebuild, relocate, and replace*) the Sewer Service Equipment.

7. Charge for Repairs of Sewer Service Equipment

- The customer is responsible for any charges incurred by the District in repairing the Sewer Service Equipment as a result of misuse, injury or damage by any action of the customer, or any of its guests, invitees or residents on the Property.**
- Misuse, injury or damage will void the District's responsibility to maintain the grinder pump. Misuse, injury or damage is defined as, but not limited to:
 - Introduction of material harmful to the wastewater collection system, ie:
 - glass, metal, shells, rock, cat litter, diapers, rags or cloth, sanitary napkins or tampons, syringes, explosives, flammable material, lubricating oil and grease, strong chemicals, gasoline products.
 - Dumping storm drainage from gutters into basin or allowing runoff into basin.
 - Covering basin or maintaining less than 3" above final grade clearance.